

### **All United States Kendo Federation (AUSKF) & Pacific Northwest Kendo Federation (PNKF)**

1. Visit [www.unitedstateskendo.com](http://www.unitedstateskendo.com) .
2. Find and click on the “Create Account” button on the opening screen if you are a beginner or have never logged in before.
3. Select the “Register” option. ***Make sure you are registering for the correct year!*** Register with the federation and note the membership ID number you are assigned. *Please save this ID number somewhere!* (Note: if you are a parent or guardian, each child will require a separate account and an individual ID number; the same email address for contact may be used.)
4. The easiest method is to pay federation dues online. If you are unable/unwilling to do this, please click on the “Pay Later” option and bring cash or a check with you to the dojo for the proper amount. The check should be made out to “Seattle Kendo Kai” (we will then turn around and pay the federations). Please bring a copy of the cost breakdown to turn in with the payment.
5. Note: AUSKF views phone number and emergency contact information as “optional” but PNKF would like you to enter that information so that they have a way of contacting you in case of an emergency.
6. Visit <https://waiver.smartwaiver.com/w/5c61e442eb561/web/> and fill out the information and electronically sign the PNKF waiver. You must do this in order to be a member of PNKF.

### **Application forms**

1. Visit [www.seattlekendo.org](http://www.seattlekendo.org) .
2. Go to the Membership page and download the “Seattle Kendo Kai” application form.
3. Use the membership ID number you received from the AUSKF site (see above) as you fill in the form.
4. Bring cash or a check to pay for club dues. Checks should be made out to “Seattle Kendo Kai” (the dues structure is outlined on our website; if you have questions, use the “Contact Us” option).

### **Mailing List**

1. Visit [groups.google.com](http://groups.google.com) .
2. Search for “Seattle Kendo Kai” and join the group.
3. Wait to be accepted.
4. Note: We send out electronic club notices via this google group. It is also a way to contact/query other club members.

### **Equipment**

1. We will provide you with your first practice shinai.
2. Visit [www.seattlekendo.org](http://www.seattlekendo.org) and click on the “Resources & FAQ” button (read the FAQ and the section on “Kendo Equipment Retailers” will give you a starting point in the search for equipment).